

FRIENDS OF THE HOLY LAND

Job Description – FHL Pilgrimage Liaison Volunteer

Introduction

Since this is a developing role for the FHL, it is expected that the Responsibilities and Accountabilities will develop over a period of time.

Job Title

FHL Pilgrimage Liaison Volunteer

Core Location of Work

Home and visits/meetings, with occasional visits to the office in Kenilworth

Reporting to:

FHL Vice-Chairman for Holy Land relationships and meetings of FHL Holy Land Committee with pilgrims
FHL Executive Director for regular support and specifically relationships with pilgrimage operators / companies.

Job Purpose Summary

To initiate and develop a systematic process of engaging with pilgrims to the Holy Land from Christian Churches in England, Wales and Scotland before the pilgrimage leaves the UK, during their visit to the Holy Land and upon their return to the UK, in order to inform and engage them in the work of Friends of the Holy Land.

Key Responsibilities and Accountabilities

- Personal experience of pilgrimage to the Holy Land or experience within a travel tour operator company is highly desirable.
- Identify as many pilgrimages as possible which originate from England, Wales and Scotland and arrange for details to be recorded in FHL CRM database.
- Identify and liaise with key personnel within Catholic, Anglican, Church of Scotland and other Christian denominations, dioceses/ territorial areas within England, Wales and Scotland who are responsible for world mission issues and consideration of pilgrimage opportunities for dioceses.
- Identify and liaise with group leaders *and obtain agreement for the tour to include visits to FHL projects*
- Maintain regular routine communications as agreed with leading pilgrimage tour operators (including Tangney, Pax Travel, Lightline, *Pilgrimage People, Maranatha, McCabe, All Saints, Joe Walsh, Worldwide Christian Travel and Special Pilgrimages*).
- Ensure written briefing material are provided to pilgrims *before departure* (brief and newsletters).
- Ensure that verbal briefings are provided /arranged in the UK by FHL Advocates or in the Holy Land by members of the FHL Holy Land Committee
- Coordinate follow-on activity initially with the FHL Executive Director

Remuneration - Voluntary role

Expenses - Travel at 45p per mile

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